



# CAPE JOINT PENSION FUND

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Fund Registration No: 12/8/1278/2

## HUMAN RESOURCES NEWS UPDATE

VOLUME: 148 – SEPTEMBER 2015

*Please remember our Human Resources Newsletter has been drawn up specifically for staff who have been trained on Fund-related matters. We ask that you please inform the Fund of any changes in HR staff, so that we can ensure that the right people receive regular Fund updates.*

## IMPORTANT UPDATES – IMPORTANT UPDATES

### TRUSTEE ELECTIONS

The Fund is in the process of conducting trustee elections to fill one vacancy for a member trustee and we ask that you please take the time and make the effort to participate. The newly elected trustee will take office from 1 January 2016. We are making use of postal ballot elections to ensure a fair and democratic process and have included a nomination form and all the necessary information with the August newsletter that was sent to our members.

The Board has decided to streamline the composition of the Board.

### TERM OF OFFICE

All newly elected or appointed trustees' term of office is 5 years. In order to transition from the current to the new composition, all current trustees will continue to serve out their terms of office. The current trustees and their positions are provided below. The two highlighted member trustees' terms of office end on 31 December 2015 and in line with the new streamlining policy adopted by the Board, only one vacancy will exist from 1 January 2016.

Additional Trustees	Councillor Trustees	Member Trustees	Pensioner Trustees
Mr HF Botha	Mr J Lawack	<b>Mrs M van Zyl</b>	Mr PW Esterhuizen
Mr I du Toit	Mr WR Meiring	<b>Mr J Jacobs</b>	Mr J vd Berg
	Mr JD Venter	Mr DL Carstens	Mr JDB vd Merwe

**Trustees:** Mr HF Botha (Chairman), Mrs M van Zyl (Deputy Chairperson), Mr DL Carstens, Mr M de K de Waal, Mr I du Toit, Mr PW Esterhuizen, Mr J Jacobs, Mr J Lawack, Mr WR Meiring, Mr JAH van den Berg, Mr JDB van der Merwe, Mr JD Venter

**Principal Officer:** Mrs IT Hartlief  
Rev: 201507

## DUTIES OF A TRUSTEE:

The duties of a Trustee can be accessed on the Fund's website [www.cjpf.co.za](http://www.cjpf.co.za) or can be obtained from the call centre

## THE NOMINATION AND ELECTION PROCESS

Members can access the nomination and election process on the Fund's website, [www.cjpf.co.za](http://www.cjpf.co.za)

## SUMMARY OF TIMELINE:

<b>30 September</b>	Closing date for nominations
<b>16 November</b>	Closing date for return of ballot forms
<b>27 November</b>	Results confirmed by auditors and BOT informed
<b>14 December</b>	Inform all nominated candidates
<b>1 January 2016</b>	Term of office begins

## PENSIONER SECTION: REMINDER CERTIFICATE OF EXISTENCE (COE)

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The deadline for the submission of the completed COE was 31 August 2015. The Fund suspended the monthly pensions for those pensioners that did not submit the completed COE by this date. The monthly pension will only be reinstated on the receipt of the completed COE.

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